



Transform Mid-Atlantic Faculty Development Mini-Grant Application

Applicant Information

Institution:

Contact name:

Title:

Phone:

Email:

Date submitted:

Workshop/Institute Title:

Proposed Date(s) for Workshop or Institute:

Other people on planning team and their contact info and institutions:

Project/Workshop/Institute Description

Please attach a statement describing what you propose to do with the mini-grant funds. Please include the following in your statement:

- **Project Objectives:** List the specific objectives you plan to accomplish with this project.
- **Project Outcomes and Impact:** Write a short statement of the learning outcomes and impact you expect with the program. How do these outcomes align with CCMA's mission and vision?
- **Impact:** Describe who will be impacted by your project and how will they be impacted.
- **Budget and Timeline:** List expected project costs and provide a project timeline.
- **Project Evaluation and Reflection:** Describe how you will evaluate project success and assess outcomes

Institution Matching Funds

Will your institution provide matching funds?

Yes

No

If yes, amount:

Participants

How many staff/faculty are anticipated to participate?

If you are proposing a workshop, will you open your workshop to faculty/staff from other institutions?

Yes

No

If yes, number of seats available for participants from other institutions:

The proposed workshop/institute/conference embraces and reflects Transform Mid-Atlantic's mission, vision, and values including thoughtful intentionality around including creating community, global citizenship, justice, equity, diversity, and inclusion, and sustainability.

I agree to submit to Transform Mid-Atlantic a one-to two-page summary of the project and 3-5 high resolution photos (usable in TMA publications and online) with a reflection on the impact or outcomes of the mini-grant and how the process might be improved moving forward. This summary and reflection will be due one month after the completion of the faculty development workshop.

Signature:

Date: