



Faculty Development Mini-Grants 2023-2024

Application Deadline: Monday, November 13, 2023 - 5:00 p.m. (EST)

Submit applications to: wagner@transformmidatlantic.org

Purpose

The purpose of the Transform Mid-Atlantic Faculty Development Mini-Grant Program is to support TMA member faculty development in the areas of service-learning, civic and community engagement, justice, equity, diversity and inclusion, advocacy and democratic engagement, and community development and empowerment. Faculty development and engagement is fundamental to institutionalizing a campus culture which embraces the role of civic and community engagement and campus-community partnerships in fulfilling the public purposes of higher education, and specific institutions' missions. These TMA Faculty Development Mini-grants (*up to \$2,500*) are designed to develop and expand knowledge, skills, attitudes, and understanding around the use of service-learning and civic and community-engaged pedagogy that ultimately scaffold institutions' capacity to "develop global citizens and build just communities."

Eligible Teams and Individuals

Transform Mid-Atlantic's Faculty Development Mini-Grant Program is available to faculty and staff of TMA member institutions. The Program will consider proposals from individuals or groups whose interests are consistent with the goals of the Program. The Program will not consider grant proposals for retroactive funding of faculty development projects that are already completed. While requests from individual faculty to inaugurate an innovative partnership or initiative may be considered, preference will be given to teams initiating faculty development, including inter-institutional teams and inter-disciplinary teams.

Types of Eligible Foci

Transform Mid-Atlantic's Faculty Development Mini-Grant Program will award grants for faculty development workshops and institutes supporting a range of topics such as, but not limited to:

- Service-learning and experiential learning
- Critical reflection
- Community-engaged pedagogy
- Community-engaged research and scholarship
- Justice, equity, diversity, and inclusion as learning outcomes

- Service-learning in the disciplines
- Engaged departments: Developing a strategic plan for civic and community engagement
- Reviewing tenure and promotion criteria regarding service-learning/community-engaged pedagogy
- Civic learning, civic advocacy, civic engagement
- Deepening reciprocity in community partnerships
- Global citizenship and/or Intercultural competence
- Global citizenship competencies and learning outcomes
- Service-learning: anti-racist pedagogy
- Establishing and deepening reciprocity in campus-community partnerships
- Assessing student learning outcomes in service-learning courses
- Developing equity in community partnerships and assessing community partnerships
- Communities of Practice and/or establishing faculty-based learning communities
- Civic engagement, advocacy, and democracy building
- Peer mentoring for faculty developing their dossier for tenure and promotion
- Developing and assessing K12-higher education partnerships (P20)
- Inward Journey ~ Outward Journey: resilience and renewal as a bedrock of sustainability
- Aligning with Accreditation: Using civic and community engagement in institution's self-study
- Community partner voice in project development, implementation, and assessment
- Service-learning in a rural (or urban) context
- Developing and assessing developmental outcomes and indicators (undergraduate, graduate)
- Writing and publishing in civic and community engagement field
- Community Empowerment through Service-Learning (including focus on specific populations)
- Scaling impact: Course design with General Education courses and First-year Seminars

Types of Projects Preferred

Applications that include the following will be given preference:

- Institution matching funds
- Workshops/Institutes open to participants from TMA network of institutions
- Inter-institutional and/or interdisciplinary partnerships
- Innovative topics and themes highlighting the pedagogy of service-learning and civic engagement
- Assessing learning outcomes which "develop global citizens and build just communities"
- Faculty development initiatives that are tied to institutional strategic priorities where there is institutional support to sustain the initiative

Permittable Expenses

TMA Mini-Grant funds may be used to pay for:

- Honoraria
- Food
- Transportation
- Materials
- Student assistants

Application Procedure

Applicants should complete and submit a mini-grant application to Anthony Wagner, Associate Director. The application requests detailed information describing the project, its goals, significance, and proposed budget. For consideration, applications must be received by Transform Mid-Atlantic by the deadline. Applicants will be notified by TMA when their application is received and when it is approved or denied. TMA will notify grantees within one month of the application deadline date.

Review Process and Evaluation Criteria

Submissions will be reviewed by designated representatives of Transform Mid-Atlantic. Applicants will be contacted if further information is needed.

The following criteria will be used to evaluate proposals:

- **Innovation and relevance** – How innovative and relevant is the proposed workshop/institute to the campus(es), region, field?
- **Building diversity of civic engagement field** – How will the proposed presenters/facilitators represent diversity of TMA network, region, and campus-community partnerships and how will the workshop/institute continue to build socio-cultural diversity in the leadership in our field?
- **Participant engagement and learning outcomes** – How will participants demonstrate learning as a result of the workshop/institute and apply concepts after the workshop/institute?
- **Significance** – How important is the proposed faculty development topic? How many faculty/staff will be trained?
- **Program specifics** - How well defined is the program? How closely tied is the program to the stated goals? Are faculty/staff from other member institutions permitted to participate?
- **Feasibility and impact** - How feasible is the project in terms of time, budget requests, and available resources?

Final Report Requirements

If granted an award, a final report will be submitted 30 days after the conclusion of the proposed program via a form shared with grantees. This report will include 3-5 high resolution photos and a one-to two-page summary of the project, reflecting on any successes and challenges of the program. Please include a reflection on the impact or outcomes of the mini-grant program, the people impacted, and a personal example or story that came out of the program. This mini-grant program report may be used in Transform Mid-Atlantic media, such as on the website, in the monthly newsletter, on social media, and in documents like the Annual Report.