

Transform Mid-Atlantic CIVIC FELLOWSHIP



2024-2025 NOMINATION FORM PREVIEW DOCUMENT

Please compile the below information before filling out the online nomination form ([click here to view the form](#)):

Each institution is invited to nominate **one exceptional student leader** – be they an associate’s degree, undergraduate, or graduate student – from their institution to become a **2024-2025 Transform Mid-Atlantic Civic Fellow**.

Only the president or chancellor of a TMA member institution may nominate a student. Campus Senior Advisory Group for Engagement members and/or other community-engaged administrators or faculty are invited to assist their presidents in identifying and nominating their institution’s student.

The following information is required for the 2024-2025 Transform Mid-Atlantic Civic Fellowship nomination form by the nomination deadline of **the close of business Friday, March 8, 2024**:

NOMINATOR INFORMATION (submitted via the online form)

- President’s name
- President’s email address
- President’s Office Executive Assistant’s name
- President’s Office Executive Assistant’s email address
- Institutional communications office information (to which TMA will forward 2024-2025 TMA Civic Fellows announcement press release)
- Name of the person submitting the nomination
- Title of the person submitting the nomination
- Email address of the person submitting the nomination

NOMINEE INFORMATION (submitted via the online form)

- Name and pronouns
- Expected graduation date, expected degree title(s), and major(s)/minor(s)
Note: *Nominees must have at least one full year of schooling remaining at their institution or, in the case of associate’s degree students, plans to transfer to a 4-year institution in Maryland, Washington, D.C., Delaware, West Virginia, or Northern Virginia starting in the 2024-2025 academic year*
- Nominee’s institutional email address
- High quality headshot of nominee (uploaded to the form as a JPG, JPEG, or PNG file)

PRESIDENT'S NOMINATION LETTER (uploaded to the form as a PDF file)

To nominate a Transform Mid-Atlantic Civic Fellow for the 2024-2025 Program, institutional presidents are required to submit a letter of nomination on official institutional letterhead. The letter should briefly describe the president's rationale for nominating the selected student to serve as a 2024-2025 Transform Mid-Atlantic Civic Fellow.

TMA encourages presidents to include information about the nominee's:

- academic achievements (including any community-engaged research, coursework, and/or scholarship);
- co- or extra-curricular contributions (including leadership experiences and community-engaged volunteer service and contributions);
- dedication and record of creating a campus and community culture of justice, equity, diversity, and inclusion;
- propensity and potential to create positive social change on campus or in the community.

Please include specific examples of the student's participation and leadership in service-learning and civic and community engagement programs and initiatives, including but not limited to contributions made through their involvement with student government, partnerships with community-based organizations, global study initiatives, and student advocacy efforts.

We invite you, also, to briefly describe evidence of the nominee's intellectual and cultural humility – or their propensity for using active-listening to develop knowledge and understanding before taking action to address challenges on campus and in the community. Please include information about how participation in this collaborative regional Civic Fellowship would benefit your institution's nominee and, ultimately, your campus.

NOMINEE NARRATIVE (uploaded to the form as a PDF file)

Please provide a statement (no more than 1,000 words, 12-point font, Times New Roman, Single-spaced) written by the nominated student that answers the narrative questions below. The nominee's profile should be submitted as a PDF document. The nominee's name, institution, & class year and degree/major should be included at the top of the first page of the document, centered and in bold text, as below:

FirstName LastName
Example University
Class of 2024, BA, Political Science and Sociology Major

NARRATIVE QUESTIONS:

- 1. Leadership:** When you think about the term "leadership," what qualities or skills do you find to be most important? How have you embraced these qualities and/or skills in your own academic and civic/community engagement?
- 2. Sustainability & Problem Solving:** Describe a key, complex problem on your campus or in your community. How have you already or might you in the future use your voice, skills, and competencies to tackle this problem in a sustainable way? **Note:** We encourage you to think about sustainability as it has been defined [by the United Nations](#) as "meeting the needs of the present without compromising the ability of future generations to meet their own needs."
- 3. Skill Development:** What skills related to leadership, civic and community engagement, and/or sustainable change-making do you hope to develop in the year to come? How are these skills related to your long-term goals and objectives?
- 4. Commitment to Program:** Do you agree and fully commit to participating in all activities of the fellowship year - including the completion of a capstone project? This includes monthly 90-minute fellowship guest speaker sessions, quarterly hour-long advisory group meetings, regular hour-long small peer group meetings, and an end-of-year in-person retreat? **Note:** At this time, TMA anticipates that most sessions will occur in the evening hours to avoid significant conflicts with students' academic schedules. (Simply respond "Yes" or "No," adding any details you think are important)